



Technical Meeting on National Policy and Strategy for Safety and Security

**IAEA Headquarters
Vienna, Austria**

29 September to 3 October 2025

Ref. No: EVT2404323

Information Sheet

Introduction

The IAEA Safety Standard GSR Part 1 (Rev. 1), Governmental, Legal and Regulatory Framework for Safety, requires establishment of a national policy and strategy for safety by the government for all facilities and activities, considering the principles of a graded approach. The safety principles defined in IAEA Safety Standards Series No. SF-1, Fundamental Safety Principles and the essential elements defined in IAEA Nuclear Security Series No. 20, Objective and Essential Elements of a State's Nuclear Security Regime, aim at achieving, respectively, the fundamental safety objective and the objective of a State's nuclear security regime. Both publications acknowledge the responsibility of the State for establishing the legal and regulatory framework, supported by the governmental infrastructure elements necessary to apply such framework clearly defining the responsibilities of key actors including the licensee which needs to be assigned prime responsibility for safety and security. Requirement 1 of GSR Part 1 (Rev. 1) defines governmental responsibility to establish national policy and strategy for safety by means of different instruments, statutes and laws as one of the major requirements to fulfil the intent of safety fundamentals. In general, the "policy" is regarded as the materialization of the State's intent regarding safety and security by setting down the main principles and by giving high level direction to the State's actors and institutions to build and sustain such a framework. The "strategy" is regarded as a specific plan of actions formulated or designed to achieve the goals and objectives defined in the policy.

Development and implementation of a national policy and strategy for safety and security requires a structured approach and important considerations such as:

- Legal provisions and associated regulatory requirements;
- Roles and responsibilities and coordination with interested parties;
- Process for developing national policy and strategy including essential elements of a national policy and strategy;
- Application of a graded approach during development and implementation;
- Monitoring and evaluation of national policy and strategy.

The prime importance of nuclear safety and nuclear security has to be recognized and reflected in the national policy as well as in the strategy developed. As part of ensuring safety and security, national policy should reflect the IAEA safety principles and essential elements of the national nuclear security regime at the appropriate place in a legal or regulatory framework. Generally, the regulatory body, as designated by the legal framework, is responsible for ensuring the implementation of some of the basic elements of policies for safety and security by means of a regulatory programme and a strategy in-line with the legal and regulatory framework and in coordination with interested parties. Among all its elements, the national policy and strategy for safety and security needs to recognize the possibility of a nuclear emergency, including one resulting from a severe accident, and the State's ability to respond to such an emergency.

Feedback from the Member States through IAEA safety review missions and advisory services has revealed significant variations in how Member States understand and implement IAEA Safety Requirements on national policy and strategy for safety. Similarly, the experience gained from the implementation of IAEA nuclear security missions shows that many countries develop nuclear security regimes that may lack policy direction from the highest levels of the government. This may include a lack of consistent and coordinated action plans involving the different authorities with accountabilities for nuclear security. Moreover, in the absence of a well-established and coordinated national policy and strategy for safety and security, the interfaces between both areas may not be properly addressed within the governmental, legal and regulatory framework of the Member States, indicating that there is a need for further clarification and specific guidance to be in line with the IAEA safety standards.

IAEA is currently developing a Technical Document (TECDOC) on National Policy and Strategy for Safety and Security by taking into account relevant IAEA safety standards and good practices from the IAEA Member States in this regard.

The objective of this publication is to provide guidance to the Member States for developing a national policy and strategy for safety and security, and processes in line with the IAEA safety standards, including practical guidance from some of the Member States with relevant experience of development and implementation of policy and strategy related documents. Using the information in this publication will enhance the competence of the relevant entities to address the basic elements of a national policy and strategy for safety and security and to utilise the application of a graded approach. It will also provide guidance on monitoring and evaluation of the national policy and associated strategies.

Objectives

The purpose of the event is to discuss the draft IAEA Technical Document on the National Policy and Strategy for Safety and Security with Member States and to exchange country specific approaches in the development and implementation of national policies associated with strategies for safety and security.

Target Audience

The meeting is open to participants from Member States who have experience in the development and implementation of a national policy and strategy for safety and security as well as from those embarking countries who have progressed far enough to be able to contribute to and benefit from the meeting. It is anticipated that the primary attendees shall be the technical staff from regulatory bodies and relevant governmental authorities who have been actively involved in the relevant activities. They should be capable of describing and discussing their experiences as well as the challenges related to development and implementation of a national policy and strategy for safety and security.

Each Member State will have to deliver one presentation covering the subject matter of the TECDOC.

Working Language(s)

English

Expected Outputs

It is expected that the meeting will provide an opportunity to discuss the use of the draft TECDOC on national policy and strategy for safety and security and areas for further improvement in the light of good practices and challenges faced by Member States during development and implementation of such policies and strategies. Through this meeting, Member States will acquire an enhanced understanding of good practices adopted by other Member States, anticipated challenges and measures against the challenges.

Topics

The following topics will be covered at the meeting:

1. Background and development of the TECDOC
2. Relevant IAEA Safety Standards and Guidance for National Policy and Strategy for Safety and Security
3. Approaches and process to establish a national policy and strategy
 - a) Approach towards development
 - b) Initiation and formulation
 - c) Involvement of interested parties
4. Essential Elements of a National Policy
5. Essential Elements of a National Strategy
6. Monitoring the implementation of National Policy and Strategy
7. Generic challenges and approaches
8. Country specific presentations

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **30 June 2025**, following the registration procedure in InTouch+:

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):
 - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
 - Persons without an existing NUCLEUS account can register [here](#).
2. Once signed in, prospective participants can use the InTouch+ platform to:
 - Complete or update their personal details under ‘Complete Profile’ and upload the relevant supporting documents;
 - Search for the relevant event under the ‘My Eligible Events’ tab;
 - Select the Member State or invited organization they want to represent from the drop-down menu entitled ‘Designating Authority’ (if an invited organization is not listed, please contact InTouchPlus.Contact-Point@iaea.org);
 - If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);
 - Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
 - Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **30 June 2025**.

For additional information on how to apply for an event, please refer to the [InTouch+ Help](#) page. Any other issues or queries related to InTouch+ can be sent to InTouchPlus.Contact-Point@iaea.org.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and technical matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

Papers and Presentations

The IAEA encourages participants to give presentations (lasting around 15 minutes) to share good practices and challenges faced during the development and implementation of a national policy and strategy for safety and security. These presentations should specifically cover the topics listed below:

- Legal framework and regulatory approach
- Roles, responsibilities and authorities for developing and implementing a national policy and strategy
- Process to develop a policy and strategy
- Format and contents of a national policy and strategy including essential elements
- Monitoring and evaluation of policy and strategy implementation
- Involvement of interested parties including the public
- Application of a graded approach
- Implementation challenges and solutions

Participants who wish to give presentations are requested to submit an abstract which will be reviewed as part of the selection process for presentations. The abstract should be in A4 page format, should extend to no more than two pages and should not exceed 750 words. It should be sent electronically to Ms Kirsi Alm-Lytz, Mr Manuel Recio Santamaria and Mr James Beardsley, the Scientific Secretaries of the event (see contact details below), not later than **30 June 2025**. Authors will be notified of the acceptance of their proposed presentations by **31 July 2025**.

In addition to the registration already submitted through the InTouch+ platform, participants have to submit the abstract, together with the Form for Submission of a Paper (Form B), to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA not later than **30 June 2025**.

Important: Contributors of materials to be included in the expected TECDOC are required to assign all copyrights or publishing rights to the IAEA. The authors should make sure that the files do not include copyrighted fonts or other impediments for reproduction.

The abstract should be sent in Microsoft Word format and according to the following instructions:

1. Page size: A4 (21 cm by 29.7 cm) - vertical orientation
2. Margins: 25 mm all around
3. Layout:
 - Title: single-spaced, 14-point size, Times New Roman (TNR) font, bold
 - Authors: single-spaced, 12-point size, TNR font
 - Affiliation: single-spaced, 12-point size, TNR font, italics
 - Text: 1.5 spaced, 12-point size, TNR font
 - Length: no more than five pages

Presentation Submission

Successful participants will be informed that their abstracts have been accepted by **31 July 2025**. They will then be requested to prepare and submit their presentations in Microsoft PowerPoint or PDF format by **5 September 2025**.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participation in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made, together with the submission of the application, by **30 June 2025**.

Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, is listed on the following IAEA web page:

<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Additional Information

Summary of Deadlines and Key Dates:

- **30 June 2025:** Submission of designations to the IAEA for participation.
- **31 July 2025:** Participants are informed of the acceptance of their designations and abstracts.
- **5 September 2025:** Selected participants submit their presentations.

Organization

Scientific Secretaries:

Ms Kirsi ALM-LYTZ

Division of Nuclear Installation Safety
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43-1-2600-22031

Email: k.m.alm-lytz@iaea.org

Mr Manuel RECIO SANTAMARIA

Division of Radiation, Transport and Waste Safety
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43-1-2600-26913

Email: m.recio@iaea.org

Mr James BEARDSLEY

Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43-1-2600-25924

Email: j.beardsley@iaea.org

Administrative Secretary:

Ms Agnes PIRKFELLNER

Division of Nuclear Installation Safety
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43-1-2600-22544

Email: a.pirkfellner@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

Form for Submission of a Paper

Technical Meeting on National Policy and Strategy for Safety and Security

IAEA Headquarters, Vienna, Austria

29 September to 3 October 2025

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary (K.M.Alm-Lytz@iaea.org) and to the Administrative Secretary (A.Pirkfellner@iaea.org).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 30 June 2025

Title of the paper:		
Family name(s) and first name(s) of all author(s): e.g. Smith, John	Scientific establishment(s) in which the work has been carried out	City/Country
1.		
2.		
3.		
Family name and first name(s) of author presenting the paper: e.g. Smith, John	Mr/Ms:	
Mailing address:		
Tel. (Fax):		
Email:		

I hereby agree to assign to the International Atomic Energy Agency (IAEA):

the copyright; or

the non-exclusive, worldwide, free-of-charge licence (this option is only for those authors whose parent institution does not allow them to transfer the copyright for work carried out in that institution) granting the IAEA world rights for the use of the aforementioned material in this and any future editions of the publication, in all languages, and in all formats available now, or to be developed in the future (digital formats, hard copy etc.).

Please note: If granting the licence mentioned above, please supply any copyright acknowledgement text required.

Furthermore, I herewith declare:

that the material submitted to the IAEA is original, except for such excerpts from copyrighted works as may be included with the permission of the copyright holders thereof, has been written by the stated authors, has not been published before, and is not under consideration for publication by another entity;

that any permissions and rights to publish required for third-party content, including but not limited to figures and tables, have been obtained, that all published material is correctly referenced; and

that the material submitted to the IAEA does not contain any libellous or other unlawful statements and does not contain any materials that violate any personal or proprietary rights of any person or entity.

Date:

Signature of main author: